

Application Form for Business Licence for a Branch of Foreign Insurance Company

Date:

Addressee: competent authority

Reference number:

Subject: Please find attached the following documents submitted in four identical copies collated into two packages, for business licence for a branch, as is provided in Article 11 of the Regulations Governing Establishment and Business Operations of Branches of Foreign Insurance Companies.

Branch name: (in Chinese) (in the original language)		
Address of the branch		
Responsible person	1. Name	
	2. Nationality	
Business scope		
Date and reference number of the establishment approval issued by the competent authority		
Application date		
Appendices		<ol style="list-style-type: none"> 1. Photocopy of incorporation registration certificate of the branch; 2. Capital verification certificate; 3. Certificate proving that such deposit as is provided in Article 7 of the Regulations Governing Establishment and Business Operations of Branches of Foreign Insurance Companies has been paid; 4. Authenticated letter of authorization for the responsible person; 5. Rosters of and qualification certificates for the managers, actuaries, underwriters, adjusters, and other significant employees; 6. Operation rules (including: organization structure, and functions and duties of different departments; personnel recruitment, management and training; internal control system; business principles and policies; operation manuals and division of authorities and duties; other matters) and procedures for the branch;

	7. Other documents required by the competent authority; and 8. Chinese translation of the aforementioned documents.
Applying branch: Responsible person: (Signature/seal) Contact person: (Signature/seal) Address: Telephone:	